

Wenham Holt Nursing Home



NOTICE TO ALL STAFF ANSWERING THE DOOR.

Revised 22 May 2020.

If someone comes to the door, please ask what they want and explain that we are closed to visitors and tell them they cannot enter the Nursing Home. The only exception to this is for residents who are at the end of their life and arrangements will be made for these visits separately. If you need to go and speak to the nurse-in-charge or other senior staff, ask the visitor to wait outside.

Please do not invite anyone into the home without first speaking to a senior member of staff.

IF THE PERSON AT THE DOOR IS DELIVERING SOMETHING, FOLLOW THE CURRENT PROCEDURE WHICH IS TO ASK THE DRIVER TO LEAVE THE GOODS IN THE PORCH, WHEN THE DELIVERY DRIVER HAS LEFT PLEASE SANITISE THE PACKAGES IN THE PORCH.

DO NOT BRING ANYTHING INTO THE MAIN HOUSE UNLESS IT HAS BEEN SANITISED, ALL DELIVERIES MUST BE TAKEN TO THE TO THE BASEMENT DOOR AND UNPACKED BEFORE BEING BROUGHT INTO THE INTO THE HOUSE.

PUT THE PACKAGING INTO A BLACK BAG AND LEAVE THIS BY THE BASEMENT DOOR WHERE IT WILL BE TAKEN AWAY AND DISPOSED OF.

UPDATED 22 MAY 2020.